



INSTITUTE FOR DESIGN OF ELECTRICAL MEASURING INSTRUMENTS,
MUMBAI – 22.



(Govt. of India Society under Ministry of MSME)
IDEMI, Eastern Express Highway, Chunabhatti, Sion P.O., Mumbai- 400 022.

IDEMI Mumbai is a Government of India Society, a renowned Institute to provide services to Micro, Small & Medium Enterprises in the field of Design & Development, Calibration & Testing of Mechanical, Electrical, Electronic & Process Control Instruments / Equipment / Products / Appliances etc. Institute also undertakes Design & Manufacture of high quality tools and machining of precision components. Institute also conducts Training Programmes in Electrical, Electronics Mechanical & Information Technology fields. IDEMI, Mumbai invites application from dynamic, result oriented persons in the respective fields for filling up the following posts.

Sr. No.	Name of the Post	Pay Scale	Max. Age in yrs. (As on 1.1.17)	No. of Posts			
				GEN	SC	OBC	ST
1	Joint Director(Mechanical)	Pay Matrix – 11(Rs. 67,700/-)	45 years	1	-	-	-
2	Joint Director(Training)	Pay Matrix – 11(Rs. 67,700/-)	45 years	1	-	-	-
3	Deputy Director (Electrical/Electronics)	Pay Matrix – 11(Rs. 67,700/-)	40 years	1	-	-	-

Application forms are available on web site. www.idemi.org . **ALL ABOVE POST ARE PURELY ON CONTRACT BASIS.**

QUALIFICATION & EXPERIENCE

Sr. No. 1 – Joint Director (Training)

Qualification:

Essential: Degree in Engineering in /Electrical / Electronics/ Electronics and Telecommunication/ Instrumentation/Mechanical or equivalent from a recognized University/ Institution.

Desirable: Post Graduate Diploma in Engineering/Technology/Management from recognized University/Institution.

Experience:

Essential: 5 years experience in production /Training Department of Tool Room in reputed Engineering Industry out of which 3 years in a responsible position.

Desirable:-Practical experience in Planning & HRD Programme.

- Conducting Training courses, seminars etc. in Tool & Die Making, Tool Design or Equivalent
- Experience in use of modern teaching aids, etc.

Age Limit: 45 years.

Sr. No. 1 – Joint Director (Mechanical)

Qualification:

Essential: Degree in Engineering in Mechanical/Production or equivalent from a recognized University/Institution.

Desirable: Post Graduate Diploma in Engineering/ Technology/Management from recognized University / Institution.

Experience:

Essential: 5 years experience in production/planning Department of Tool Room in reputed Engineering Industry out of which 3 years should be in a responsible position.

Desirable:- Practical experience in Tool Production/Tool Design

- Use of computer in Production/Planning, MIS, cost accounting, etc.
- Experience in Tool Production using CNC machines, CAD/CAM technology etc.

Age Limit : 45 years.

Sr. No. 1 – Deputy Director (Electrical/ Electronics)

Qualification:

Essential: Degree in Engineering in Electrical/Electronics/Instrumentation or equivalent from a recognized University/Institution.

Desirable: Post Graduate from recognized University/Institution or M.Sc. (Electronics/ Applied Physics) from recognized University/Institution.

Experience:

Essential : 5 years' experience in calibration and Testing in a reputed engineering industry out of which 3 years should be in a responsible Technical/ Management position.

Desirable: - NABL Accreditation Procedures including Laboratory Management
- ISO 9001/14001 systems
- Management of Engineering projects.

Age Limit: 40 years.

HOW TO APPLY:The Application format is available in web site (www.idemi.org).

Attested photocopies of relevant certificates in respect of qualification, date of birth, etc. should be enclosed with the application. Incomplete application will be rejected. Candidate should apply in different application form for more than one post. If information provided is found false at any stage the candidate will be liable for the rejection.

Person working in Govt. & Quasi Govt. or public sector undertaking should apply through proper channel with NOC copy. The envelope containing Application Form must be superscribed in bold letters as **"APPLICATION FOR THE POST OF: JOINT DIRECTOR (TRAINING)" OR "JOINT DIRECTOR (MECHANICAL)" OR "DEPUTY DIRECTOR (ELECTRICAL / ELECTRONICS)"**

MANAGEMENT RESERVES THE RIGHT TO ALTER THE ELIGIBILITY STANDARDS. MERE FULFILMENT OF THE ELIGIBILITY NORMS WILL NOT ENTITLE A CANDIDATE TO BE CALLED FOR INTERVIEW AND THE DECISION OF THE MANAGEMENT IN THIS REGARDS SHALL BE FINAL & BINDING.

APPLICATION MUST REACH ON OR BEFORE 03.01.2018 TO: THE MANAGING DIRECTOR, INSTITUTE FOR DESIGN OF ELECTRICAL MEASURING INSTRUMENTS, EASTERN EXPRESS HIGHWAY, CHUNABHATTI, SION P.O., MUNBAI – 400 022 BY ORDINARY POST/COURIER/SPEED POST/REG. AD.

Application filled in prescribed format (Available on web site) along with required DD of Rs. 500/- should reach in the Institute on or before 03.01.2018. DD should be drawn in favour of **"IDEMI Mumbai"**.

12. Educational & Professional Qualifications: Matriculation/SSLC onwards (as on 01.01.2017)

Examination Passed	Name of the Institution/ University	Subjects studied in detail	Date, Month & year of passing	%age of aggregate marks

13. Particulars of past experience including the present occupation/ job (as on 01.01.2017)

Name of the employer(s) etc. & the nature of activities carried out by them	Designation	Period of service		Length of service		Nature of duties performed in detail	Remarks (reason for leaving service)
		From	To	Year	months		

14. Application Fee/Postal Charges Details

Name of the issuing Bank	
Place of Issue	
Demand Draft Number	
MICR No.	
Date of Issue	
Amount	

15. Languages known: (Mark "✓" in the appropriate box)

Sr. No.	Language	Read	Write	Speak

16. Registration No., if registered with Employment Exchange: _____**17. Any other information: _____**

Ihereby declare that all statements made in this application are true, complete & correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/appointment is liable to be cancelled/terminated. I hereby agree that any legal proceedings in respect of any matter(s) or claims or disputes arising out of this application and/or out of the said advertisement can be instituted by me only at Mumbai and Courts/Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute. I undertake to abide by all the terms and conditions in the advertisement given by IDEMI.

Place:**Date:****Signature of the Candidate**